

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
FALCON HIGHLANDS METROPOLITAN DISTRICT
HELD
SEPTEMBER 24, 2011**

A special meeting of the Board of Directors of Falcon Highlands Metropolitan District was held on September 24, 2011 at the Water Treatment Plant, 7464 Antelope Meadows Circle, Peyton, CO 80831 at 11:00 a.m. The meeting was open to the public.

Attendance Directors in attendance were:

Dave Berry
Mark Albright via telephone
Al Smith
Dan Poremba

Others in attendance:

David Peak; Clifton Gunderson LLP
Carrie Bartow; Clifton Gunderson LLP
Becky Klausner; Clifton Gunderson LLP
Barbara Vander Wall; Seter & Vander Wall, P.C.

**Call to Order /
Verify Quorum**

Director Berry called the meeting to order at 11:00 a.m.

**Approval of
Agenda**

Following review, upon a motion duly made by Director Berry, seconded by Director Smith and, upon vote, unanimously carried, the Board approved the agenda as presented and excused the absence of Director Sorden.

**Approval of
Minutes**

Following review and discussion, upon a motion duly made by Director Berry, seconded by Director Smith and, upon vote, unanimously carried, the Board approved the August 13, 2011 special board meeting minutes as presented.

**Community
Comment**

None.

**Director
Items**

None.

RECORD OF PROCEEDINGS

Legal Matters

A. Legal Report

Ms. Vander Wall reviewed the legal report with the Board.

B. Review and Consider Approval of Addendum to the Woodmen Hills IGA

This item was tabled until the next board meeting.

Financial Matters

A. Ratify 2010 Audit Extension Request Letter

Upon a motion duly made by Director Smith, seconded by Director Poremba and, upon vote, unanimously carried, the Board ratified the approval of the 2010 audit extension request letter.

B. Review and Consider Approval / Ratification of Claims Totaling \$189,642.14, Represented by Check Numbers 1131 through 1215

Ms. Bartow reviewed the claims with the Board. Following review and discussion, upon a motion duly made by Director Berry, seconded by Director Poremba and, upon vote, unanimously carried, the Board approved the claims as presented.

C. Review and Discuss Financial Matters

Ms. Bartow distributed and reviewed draft financial statements as of August 31, 2011 with the Board.

D. Discuss Opening New Checking Account / Employee Receiving Debit Card

Ms. Bartow and Ms. Klausner discussed with the Board the opening of the District's new checking account and a debit card for Steve Dodd.

E. Review and Consider Approval of Draft 2010 Audit

Ms. Bartow reported that the 2010 audit was not ready for review by the Board or for submittal to the State. She has been in contact with the State about the delay in submitting the 2010 audit.

F. Conduct Public Hearing to Consider Amending the 2010 Budget; Consider Adoption of Resolution to Amend 2010 Budget

Mr. Peak indicated that the public hearing notice had been published in the local newspaper for the 2010 budget amendment. Upon a motion duly made by Director Smith, seconded by Director Poremba and, upon vote, unanimously

RECORD OF PROCEEDINGS

carried, the Board opened the public hearing. There being no public present, upon a motion duly made by Director Berry, seconded by Director Poremba and, upon vote, unanimously carried, the Board closed the public hearing.

Following discussion, upon a motion duly made by Director Smith, seconded by Director Berry and, upon vote, unanimously carried, the Board adopted the resolution amending the 2010 budget by an increase of the General Fund from \$0 to \$150,000, an increase in the Debt Service Fund from \$766,265 to \$1,400,000, and an increase in the Enterprise Fund from \$628,194 to \$700,000.

Following discussion, upon a motion duly made by Director Berry, seconded by Director Poremba and, upon vote, unanimously carried, the Board appointed Clifton Gunderson LLP to prepare the 2012 budget and set the public hearing date for November 29, 2011.

Manager's Items

A. Water Plant Operations Report

Nothing to report further.

B. Update on Pending Issues / Manager's Report

Following review and discussion, upon a motion duly made by Director Berry, seconded by Director Poremba and, upon vote, unanimously carried, the Board approved the sale of the 2005 Dodge Ram truck to Steve Dodd for an amount of \$10,000.

1. Board Meeting Date – Consider Changing to 4th Saturday of Each Month at 11:00 a.m.

The Board discussed the regular meeting schedule and agreed to alternate between Tuesdays and Saturdays.

C. Ratify Approval of Services Agreement with Ramey Environmental Compliance, Inc.

Upon a motion duly made by Director Berry, seconded by Director Poremba and, upon vote, unanimously carried, the Board ratified approval of the services agreement with Ramey Environmental Compliance, Inc.

D. Ratify Approval of Services Agreement with Mulhern MRE

Upon a motion duly made by Director Berry, seconded by Director Smith and, upon vote, unanimously carried, the Board ratified approval of the services agreement with Mulhern MRE.

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Next Meeting

Confirmed The Board confirmed a quorum for the next board meeting set for Saturday, October 29, 2011 at 11:00 a.m. This meeting will be a study session and will include certifying the debtors list.

Adjournment There being no other business to come before the Board, upon a motion duly made by Director Berry, seconded by Director Poremba and, upon vote, unanimously carried, the Board adjourned the meeting at 1:22 p.m.

Respectfully submitted,

By: David P. Park
Secretary for the Meeting